



IMS

The 2020 IEEE MTT-S

International Microwave Symposium

IMS2020 Virtual Exhibit Addendum

Due to the COVID-19 pandemic, the 2020 IEEE MTT-S International Microwave Symposium (IMS2020) and Microwave Week, which was scheduled or 21-26 June 2020 in Los Angeles, CA, USA, has transitioned to a virtual event. This addendum addresses modifications to the Exhibition Space Application/Contract.

IMS2020 Virtual Exhibit participation fee: \$1,000

The IMS2020 Virtual Exhibit includes:

- An IMS secure Virtual Portal
- Access to the IMS promotional programs
- Accumulate additional priority points towards IMS2021
- Ability to collect leads
- One complimentary Virtual Technical Session Registration

The Company/Organization designated below, herein referred to as “Exhibitor”, wishes to contract virtual booth space at the 2020 IEEE MTT-S International Microwave Symposium (IMS) August 2020. All account balances for the virtual booth space will be paid at the time the Virtual Exhibit addendum is signed.

I have read and am in agreement with IEEE’s Privacy Policy.

<https://www.ieee.org/security-privacy.html>

- I accept the IEEE Privacy Policy.

Submit your Virtual Exhibit Addendum acknowledgement to:

MP Associates, Inc.

1721 Boxelder St., Ste. 107, Louisville, CO 80027, USA

Tel: +1.303.530.4562 • Fax: +1.303.530.4334

Email: exhibits@mpassociates.com

Name: _____

Authorized Signature: _____

Date: _____

PAYMENT AND CANCELLATION POLICY The Management will invoice the exhibitor for appropriate payment of the total licensing fee payable by the due date noted on the virtual exhibition invoice. Exhibitors must pay the licensing fee per the due date on the invoice(s), or this contract may be cancelled at The Management’s option. Payment may be applied from payments made for the IMS2020 physical exhibition.

If exhibitor fails to pay the required licensing fee on or before 1 July 2020, exhibitor’s right to exhibit may be cancelled without further notice or refund. If exhibitor cancels its participation in the virtual exhibition, such cancellation shall be considered on its part, and any monies paid hereunder shall be retained by The Management as liquidated damages. By agreeing to this Acknowledgement, Exhibitor agrees to be bound by the terms, for the IMS by the Institute for Electrical and Electronics Engineers “IEEE” and MP Associates, Inc. “MPA”, collectively referred to as “Management”.

Exhibitor shall be liable for the total licensing fee unless exhibitor notifies The Management in writing of its intent to cancel, in which case exhibitor’s obligation to pay shall be as set forth below.

CANCELLATION FORFEITURE SCHEDULE

1 June to 1 July 2020 - No penalty on cancellation

2 July 2020 or later - 100% of the total fee for cancellation

No refund or credit at any time after 2 July 2020

The IMS office must be notified in writing of any cancellation

Any amount payable to IMS pursuant to this contract and not paid by the dates in the schedule below shall bear interest at the rate of 1.5% per month, or the maximum legal rate, whichever is less.

Terms and conditions outlined in the “Exhibit Space Contract/Application and Rules Agreement” govern this full agreement.